

FACULTY OF LINGUISTICS AND PHILOLOGY

D.Phil. in Linguistics and Philology

Template of Provision for Graduate Research Students

1. What arrangements will be put in place for supervising the graduate's work?

You will have a named supervisor (or supervisors), normally as indicated in your offer letter, who will have overall responsibility for the direction of your work on behalf of your faculty. Typically, you should expect to have meetings with your supervisor at least twice a term during the period of your study. These meetings are likely to take place more frequently during the earlier stages of your research programme.

2. What induction arrangements will be made?

You will have faculty induction at the beginning of your first term, which will complement induction sessions organised by your college. The main induction to the faculty is provided at the start of Michaelmas Term. Your supervisor(s) will arrange more specialised induction subsequently.

3. What workspace will be provided?

Workspace will be related to individual circumstances, and the facilities and space available within your faculty. Although there are no individual workspaces for all graduate students at the Centre for Linguistics and Philology, there is a Common Room in which students are most welcome to work, with several computers which you may use whenever the Common Room is free. There are also three student workrooms in the Centre, each with two or three computers.

4. What IT support/ library facilities/ other facilities will be available?

In addition to the copyright collection at the Bodleian library you will have access to the linguistics collections at the Taylorian and Modern Languages Faculty Libraries, as well as to resources at other university libraries such as the Sackler Library, with holdings in Comparative Philology. Most electronic resources are centrally provided, and there is an IT team headed by the faculty IT Officer to provide computing support. The provision of further resources specific to your project would be agreed with your supervisor as a part of the planning stages of the agreed project. For students specialising in phonetics, phonology, or psycholinguistics, the Phonetics Laboratory and the Laboratory for Language and the Brain provide up-to-date facilities.

5. Which research seminars will be available?

You will have access to the seminars that individual research groups or groups with common areas of interest organise for their own members and others. Among the research seminars that take place regularly (in each term) are the General Linguistics Graduate Seminar, the Comparative Philology Graduate Seminar, and the Romance Linguistics Graduate Seminar. You will also have access to other faculty seminars and colloquia, and your supervisor will discuss with you when you begin your programme, and subsequently, which would be the most appropriate for you to attend.

6. What access to research funds will be available?

You will find that limited faculty funds are available to assist with attendance at conferences if you are intending to give a paper.

7. What formal graduate skills training will be provided?

You will have the opportunity to attend a variety of skills training sessions offered by the Faculty, as appropriate to different stages of your graduate career. In particular, there is an annual M.Phil. research training workshop in Michaelmas Term aimed in particular (but again not exclusively) at second-year M.Phil. students undertaking to write their thesis. The regular Graduate Seminars mentioned above also serve as an established forum for the presentation and discussion of ongoing research by students, especially at the doctoral level. Training sessions on teaching skills are organised on a yearly basis, and are required for students planning to do undergraduate lecturing or

tutoring. Information about training and other courses offered across the University is available through the Skills Portal at

<http://www.skillsportal.ox.ac.uk>

This site provides information about transferable skills development for research students and research staff at Oxford University, and includes a searchable database of skills training opportunities, links to articles on subjects such as project management, teaching and career planning, and message boards for asking questions and discussing issues with other researchers. An online Personal Development Planning System ('ASPIRE') is available through the Skills Portal at <http://www.skillsportal.ox.ac.uk/pdp.php>.

8. What opportunities will be available for developing and practising teaching skills (for second and third year graduates)?

The University has established a Centre for Excellence in Teaching and Learning (CETL), which will support the development of research students who wish to follow an academic career, including training in teaching skills. For advanced graduate students, there are often opportunities to undertake tutorial teaching in colleges and/or teaching of linguistics subjects in small undergraduate classes. Attendance at training sessions is a prerequisite for taking advantage of teaching opportunities.

9. What arrangements for accommodation, meals and social facilities, will be made, on a year round basis?

Faculty:

Research students can use the common room in the Centre for Linguistics and Philology on Walton Street. This encourages interaction between research groups in the faculty. Seminars and colloquia (including the regular meetings of the Oxford Circle of Linguistics) bring research students together with academic and other research staff in the faculty to present on-going research, and provide an opportunity for meeting people and socialising. There is also a weekly informal sandwich lunch for linguistics students and staff at the Centre for Linguistics and Philology (during term time). Additional social gatherings include a reception at the beginning of the academic year, an annual Christmas party, and an exam-celebration barbeque at the end of the academic year in late June.

College:

Many colleges will be able to provide you with at least one year's accommodation. Generally speaking, your college will provide meals throughout the year, but provision will vary from college to college, especially during vacations, and you will need to familiarise yourself with your college's detailed arrangements. In addition there are usually self-catering facilities available in graduate accommodation. You will be a member of the Middle Common Room, or equivalent, of your college, which is the main social centre for graduates. The MCR provides a common room and usually organises a programme of social events throughout the year. The college will also provide a bar, some computing facilities and a library, and may often have dedicated funds for research (conference and field grants). It also represents the interests of its members to the college through an elected Committee or through elected representatives to College Committees. Again, details will vary from college to college. Graduates are also welcome to participate in all other social and sporting activities of the college. Please see individual college websites for further details about all aspects of college provision.

Central:

Graduate Research Students may become members of the University Club in Mansfield Road, and participate in the range of sporting, musical and other activities supported by the University.

10. What arrangements are in place for pastoral and welfare support?

Faculty:

Within the Faculty, your supervisor, Director of Graduate Studies, and Faculty Board Secretary/Academic Administrator are all available to offer support. The [Graduate] Joint Consultative Committee, which regularly meets before faculty board meetings, provides a channel

through which graduate students' views and concerns can be brought to the attention of the faculty board.

College:

There is an extensive framework of support for graduates within each college. Your college will allocate to you a College Advisor from among its Senior Members, usually in a cognate subject, who will arrange to see you from time to time and whom you may contact for additional advice and support on academic and other matters. In college you may also approach the Tutor for Graduates and/or the Senior Tutor for advice. The Tutor for Graduates is a fellow of the college with particular responsibility for the interests and welfare of graduate students. In some colleges, the Senior Tutor will also have the role of Tutor for Graduates. Each college will also have other named individuals who can offer individual advice. The University also has a professionally staffed confidential Student Counselling Service, which offers assistance with personal, emotional, social, and academic problems. (See below.)

Central:

The University provides a Student Counselling Service (<http://www.admin.ox.ac.uk/shw/counserv.shtml>) and Careers Service (<http://www.careers.ox.ac.uk/>).

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